

DD/S 70-0438

62 FEB 1970

FILE *[Signature]* *[Signature]*

MEMORANDUM FOR: Chief, Logistics Services Division/OL

SUBJECT : Space Report - ADP Verification and Updating

REFERENCE : Memo dtd 21 Jan 70 to Directorate Representatives
for Space Utilization fr C/LSD/OL, same subject

1. Attached are corrected copies of the CRAMS applicable to the office
of the DD/S, including the Support Services Staff.

2. Any questions may be referred to the undersigned,
quarters, extension

STAT

25X

Executive Officer to the
Deputy Director for Support

Att

EO-DD/S:WEB:es 2 Feb 70)

Distribution:

Orig & 1 - Adse w/att (lists)

~~1~~ - DD/S Subject w/ref (DD/S 70-0253) & w/background (DD/S 70-0320)

1 - DD/S Chrono

CONFIDENTIAL

DD/CS 76-0320

23 January 1970

MEMORANDUM FOR: Executive Officer, DD/S

SUBJECT : Space Report-ADP Verification
and Updating

REFERENCE : Chief LSD, O/L Memorandum, same
subject, dated 21 January 1970

1. Attached is a corrected copy of the CRAMS applicable to the Support Services Staff.

2. Space occupied by the DD/S personnel in the SIPS Task Force is reflected in the MSD/OCS report.



Acting Chief, Support Services Staff

Attachment

25X

CONFIDENTIAL

GROUP 1
Excluded from automatic
downgrading and
declassification

21 January 1970

Chief, Support Services Staff, DD/S

[Redacted]

Would you verify accuracy of the attached Space Report, annotate corrections, if any, and return to me before 6 February 1970.

[Redacted]

EO-DD/S

[Redacted]

EO-DD/S:WEB:es (21 Jan 70)

Distribution:

Orig - Adse w/cy of DD/S 70-0253

1 - DD/S Subject w/orig of DD/S 70-0253

DD/S 70-0253: Memo dtd 21 Jan 70 to Directorate Representatives for Space Utilization fr C/LSD/OL, subj: Space Report - ADP Verification and Updating

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM				
UNCLASSIFIED		CONFIDENTIAL		<input checked="" type="checkbox"/> SECRET
OFFICIAL ROUTING SLIP				
TO	NAME AND ADDRESS		DATE	INITIALS
1	AO/O/DD/S ATTN. [REDACTED]			
2	[REDACTED]			
3				
4				
5				
6				
<input checked="" type="checkbox"/>	ACTION	<input type="checkbox"/> DIRECT REPLY	<input type="checkbox"/> PREPARE REPLY	
	APPROVAL	<input type="checkbox"/> DISPATCH	<input type="checkbox"/> RECOMMENDATION	
	COMMENT	<input type="checkbox"/> FILE	<input type="checkbox"/> RETURN	
	CONCURRENCE	<input checked="" type="checkbox"/> INFORMATION	<input type="checkbox"/> SIGNATURE	
Remarks: Note: The DD/S Component copies have been forwarded directly to each office A/O.				
FOLD HERE TO RETURN TO SENDER				
FROM: NAME, ADDRESS AND PHONE NO.			DATE	
C/Logistics Services Division/OL			20 Jan 70	
UNCLASSIFIED		CONFIDENTIAL		<input checked="" type="checkbox"/> SECRET

LSD/S 70-0253

SECRET

21 JAN 1970

MEMORANDUM FOR: Directorate Representatives for Space Utilization**SUBJECT** : Space Report - ADP Verification and Updating**REFERENCE** : Memo dtd 8 Sep 69 to Directorate Representatives for Space Utilization fr C/LSD/OL, same subj.

1. Attached are two copies of the 20 January 1970 Computer Run on Agency Metropolitan Area Space (CRAMS) for each component within your Directorate.

2. Kindly verify all data, cross out incorrect entries and write in corrected information on both copies of the computer print-out returning one copy to the Logistics Services Division, OL, (LSD/OL), room 4E06, Headquarters Building, before 10 February 1970. The second copy is for your files. Components are requested to add additional data such as personnel figures and/or room numbers, etc., when applicable, to the listing at this time. In several cases the particular information desired from components is indicated on the computer print-out.

3. The Space Utilization Report is intended to serve your purposes as well as the Office of Logistics; consequently, if a different breakdown of the information is more useful, feel free to footnote the feedback copy of the print-out. If sketches or other visual aids are required, contact the Architectural Design Staff, LSD/OL, room 1J45, Headquarters Building, extension

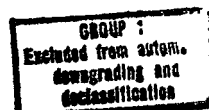
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4. Indicate on the LSD/OL feedback copy the name, room number, and extension of the person to whom inquiries regarding the data may be directed.

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Chief, Logistics Services Division, OL

Att
As Above

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